**Jamestown Elementary School PTA**

**Meeting Minutes**

**Tues., Feb. 7, 2023**

**7:30 pm\***

1. **Welcome & Administrative Matters** (NTE 10 minutes) – Erin Baynham
   * Introductions
   * *Action Item* -- Approval of agenda - APPROVED
   * *Action Item* -- Approval of January 2023 meeting minutes – APPROVED

* *PTA Meeting was held after a Parenting Workshop with guest speaker Monique Reynolds from the Center for Anxiety & Behavioral Change via Zoom (~54 participants)*

1. **Principal’s Report** (10-15 minutes) – Michelle McCarthy
   * Thank you for the flowers and bagels!
   * Last week we had author, Hena Khan, visit the JES students
   * Dibels and math inventory have been completed
   * Lockdown and fire drill were held with students in January and February 2023
   * JES safety plans and procedures are being reviewed and will be discussed during March PTA meeting
   * As a reminder, a threat assessment will be completed for any student who makes a threat to another student or staff.

Dates to Remember

* + 2/8: Early Release
  + 2/15: The last Books before bedtime of the school year
  + 2/17: Report cards will be available in ParentVue
  + 2/27: JES tour for rising K parents (remember to bring a valid ID)
    - Amy S. and Charlee S. will organize the rising K playdates
    - Rising K Google Doc list has been created.
    - Contact [kplaydates@jamestownpta.org](mailto:kplaydates@jamestownpta.org)
  + 3/2-3/3: Parent teacher conferences (in person only on Thursday; virtual only on Friday) – sign ups will be available on 2/16 at 7:30pm

1. **Volunteers’ & Officers’ Reports** (NTE 45 minutes)
   * Internal Relations – Maura Woosley

What Happened Before Once Upon a Time, this year’s school play is going well!

3/9 (in school performance) 3/10-3/11(evening performances open to public)

New vendor for enrichment programs: Flex Academies – starting in the spring (more information to come)

* + Community Relations – Trish Madden

Ice Skating was a hit! Over 200 skaters

Bingo Night – Mar. 15 at 6:15pm (St. Patrick’s Day theme)

2nd grade Girl Scout Troop will have a baked goods sale

Leukemia and Lymphoma event – more information to come

Blood Drive with Red Cross scheduled for March 3rd

* + Communications – Cara Richardson

[Poetry Journal Art Contest](https://files.constantcontact.com/c28aa209001/369ac29a-1e56-424a-bf44-1d7543fb217f.pdf?rdr=true) – Entries Due Feb. 22

Yearbook – [Order Here](https://ybpay.lifetouch.com/Order/SelectStudent?isAdvertisementOnly=False&jobNumber=13276822) – Early Bird Pricing through Mar. 17

* + - * 2/23 – group photo day
  + Fundraising – Margaret Taubin

VCO fundraising event – raised $1,500

Gala and Winter Auction (<https://jamespta.ejoinme.org/2023Gala>) – Feb. 25

Class baskets, parent parties, live raffle going on now (Nintendo Switch, Legos, Italy villa and American Girl doll)

We will need volunteers! Sign ups will be sent soon.

Restaurant Fundraiser - March

* + Treasurer – Angela Cocker

Begin of Jan: $42,879.08

End of Jan: $59,258.80

Income generated from items such as: ornament sales, Taco Bamba fundraiser, Winter Fundraiser tickets, Box Top Sales, etc.

Expenses related to items such as: 2nd grade classrooms, Henna Khan’s school visit, a portion of Junior Great Books, contributions to CCPTA and VA Scholarship funds

JES PTA will open a Venmo account to collect proceeds. The JES PTA is also looking for a parent volunteer to manage the JES PTA Venmo account.

* + President – Erin Baynham

Next PTA Meeting – Mar. 7 (virtual)

Open Positions: Reach out to Erin or any of the Board members if you are interested or have questions.

Angela has served as Treasurer for the past 2 school years. The JES PTA is looking for a Treasurer for the 2023/2024 School Year.

Parent volunteer to manage the JES PTA Venmo account.

Trish’s position as VP of Community Relations will be open next year

Spring Fair chairs for 2023/2024 school year (can shadow this year’s chair)

1. **Other Business** – if needed

Amy S. introduced herself as one of the parents organizing the rising-K playgroups. If you have a rising-K or if you know of a family with a rising-K, please contact [kplaydates@jamestownpta.org](mailto:kplaydates@jamestownpta.org)

1. **Adjourn** (8:03 pm)

*\*meeting to begin immediately after Parenting Workshop*